

**Board of Directors Meeting**  
**Friends of the Latimore Tourist Home, Inc.**  
**September 10, 2024**  
**MINUTES**

The monthly meeting of the Friends of the Latimore Tourist Home Board of Directors met at 203 S. Commerce Avenue, Russellville City Hall, First Floor Conference Room, on September 10, 2024, at 12:00 p.m. Board President Randy Hendrix called the meeting to order.

**Board Members present:**

Suzanne Alford  
Randy Hendrix  
Bob Hiegel  
Betsy McGuire  
Jane Pittman  
Julie Paladino Vaughn

**Also in Attendance:**

Steve Bennett	Irma Jackson
Mary Cohoon	Sara Jondahl
Deborah DeJohnette	Charity Park
Toi Drummer	
Jana Hall	

**Call to Order & Welcome Directors and Guests** – Board President Randy Hendrix called the meeting to order.

**Roll Call** – Board Secretary, Ms. Paladino Vaughn announced roll call. Ms. Margaret Bagby and Mr. Marshall Morris were absent.

**Finding of Quorum** – Mr. Hendrix found a quorum.

**Approval of Minutes** – Ms. Betsy McGuire made a motion to accept the August Board minutes as presented. Ms. Suzanne Alford seconded the motion. Motion carried.

**Financial Report** – Treasurer Margaret Bagby

Ms. Betsy McGuire provided the Finance Report for Ms. Bagby. She stated the current checking account balance at \$3,952.78 and the money market account balance at \$54,519.61. A copy of the Arvest Bank statements ending in August are attached to these minutes. The Downtown Art Walk on September 6<sup>th</sup> went great. The Downtown Fall Fest is coming up which is a big event. The December Downtown Art Walk will also be another event that will be coming up. Ms. Alford has already reached out to Ms. Rita Goodman on using her store front garage space for the December Downtown Art Walk. That area will be easier to keep volunteers warm in as well during the month of December. Please find a copy of the Finance Report attached to these minutes.

**City Planner Report** – Sara Jondahl

No report.

## **Sub Committee Reports:**

### **Design/Planning** – Bob Hiegel, Chair

Mr. Bob Hiegel stated that a lot of work has been with the budgets. The front door area and the spindles on the staircase are a few budget portions that have been in the works, and meeting with contractors and sub-contractors. Ms. McGuire discussed reaching out to the Master Gardeners of Pope County regarding landscaping and how that could work with the Latimore Tourist Home. Mr. Steve Bennett discussed he has been working on the Project Plan and Condition Assessment which will be ready to be put out in about two weeks for review.

### **Fundraising** – Suzanne Alford, Chair

Ms. Alford stated that a few from the committee met with Ms. Stephanie Duffield about Arkansas Tech University's capital campaign. The meeting went well. We now have a Chamber of Commerce member list that we can use for outreach fundraising purposes. We also have a new IT volunteer, Ms. Jana Hall. Having Ms. Hall with her expertise in technology is very exciting and a huge asset that is needed. The planning of the Latimore Movie Night on Tuesday, October 22<sup>nd</sup> is continuing and is moving forward. Ms. Jane Pittman described the December Downtown Art Walk raffle. It will be a two-night stay getaway at the Holiday Inn Express with a gift certificate to Pasta Grill. A copy of the flyer is attached to these minutes. Mr. Steve Bennett discussed the fundraising thermometer update. A copy of the thermometer handout is attached to these minutes. Mr. Bennett stated that numbers are still be worked on by himself and Mr. Hiegel.

### **Operation** – Julie Paladino Vaughn, Chair

Ms. Paladino Vaughn stated that the Business Expo went great. Ms. McGuire added that the door prize was unclaimed, but we can use it for a future event, possibly during the Latimore Movie Night. During the Expo, Ms. Paladino Vaughn was handed a challenge coin of the Pope County Coroner's Office. It was discussed possibly having a challenge coin or something that would go with the Latimore Tourist Home for a grand opening of the home when that time comes. The next big event will be the October Downtown Fall Fest.

### **Outreach** – Betsy McGuire, Chair

Ms. McGuire stated that there is a copy of the Sanborn map available to those in attendance to review. The Latimore Tourist Home is shown on the 1913 map. Knowing the history of the home and the actual date of when the home was built would be great to know. Ms. McGuire discussed that there will be a tour of the home with Arkansas Tech University students on Thursday, September 12<sup>th</sup>. Ms. McGuire added at some point soon committee members need to do a walkthrough of the home and really try to think about how the house should be used. Potts Inn has invited the Friends of the Latimore Home committee to attend Butterfield Day on Saturday, September 21<sup>st</sup> with no fee for a booth setup. On Thursday, September 26<sup>th</sup>, there is a noon Rotary presentation. Please find the September Outreach Committee Report attached to these minutes.

## **Old Business:**

### **New Business:**

Mr. Bennett discussed the 2024-2025 budget. Please find a copy of the handout attached to these minutes.

**Announcements:**

- Noon Rotary Presentation – Thursday, September 26<sup>th</sup> at 12:00 p.m., Fairfield Inn
- Committee Meetings – Tuesday, October 1<sup>st</sup>, First Floor Conference Room, City Hall
- Board of Directors Meeting – Tuesday, October 8<sup>th</sup> at 12:00 p.m., First Floor Conference Room, City Hall
- Fundraiser Movie Night – October 22<sup>nd</sup>, at 6:00 p.m., All Saints' Episcopal Parish Hall

**Adjournment** – Mr. Hendrix adjourned the meeting.